

We are now starting the cooperation with Meyer Menue GmbH & Co. KG a food delivery Service for companies, schools and homes. For the beginning it will be a trail month. The weekly changing menu is displayed on their Web page (<https://shop.meyer-menue.de/#/orders/week/22/year/2018>) . Unfortunately Meyer Menue does not offer an English version, but when clicking on the dish a photo does get displayed. As a little "cherry on the cake" you will always receive a dessert with your meal.

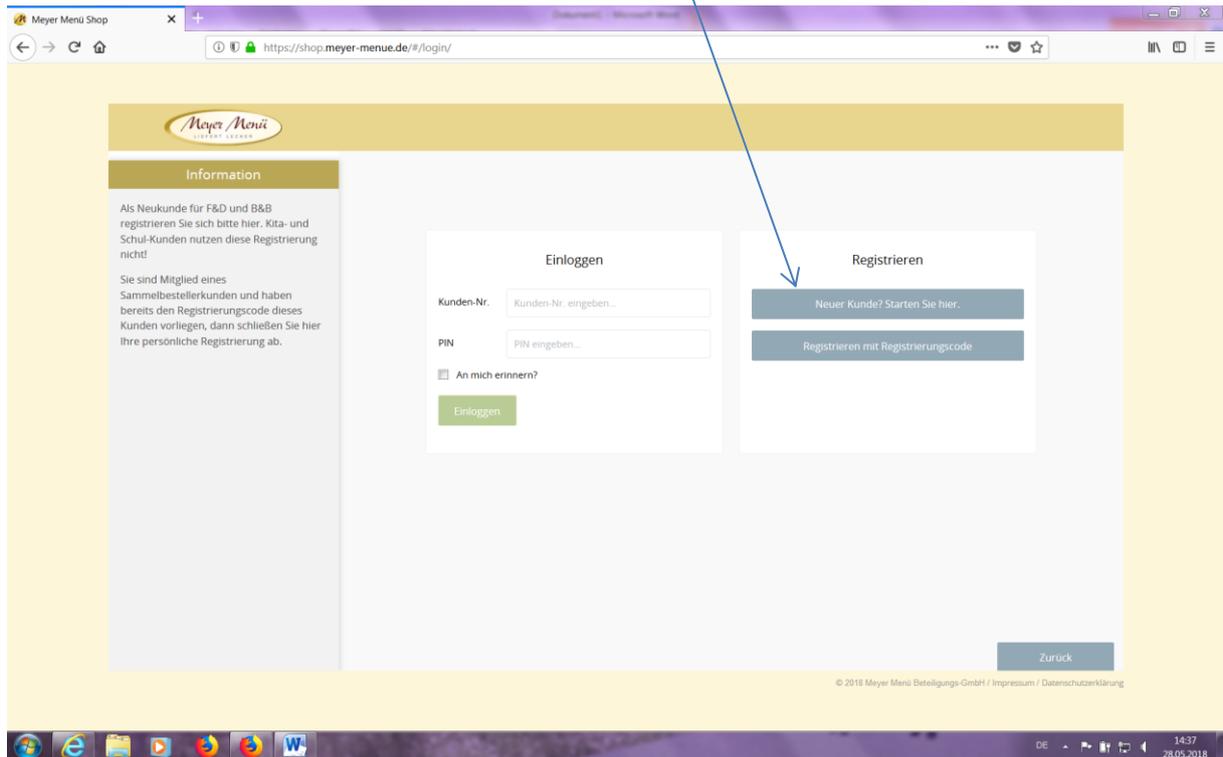
Until further notice we receive the deducted price of €5,- per dish no matter how many team members are ordering on the particular day. The delivery will take place until 11:00 a.m. Mon.-Fri.. Hot dishes will be placed in a new "hot box" that will be located in the lobby of XHQ. Salads and cold dishes will be placed in the fridge next to the box. That fridge is only to be used for food from Meyer Menue. The order should be placed online Sun.-Thu. until 20:00 the latest for deliveries the next day. You can also order in advance for the entire week.

Every interested employee and user can order on his own responsibility, what means that she/he is registered as an individual and not on a company account. The only requirement is to register as described in the attached document. The price for the meal ordered will be deducted by Meyer Menue directly from the German private bank account by direct debit.

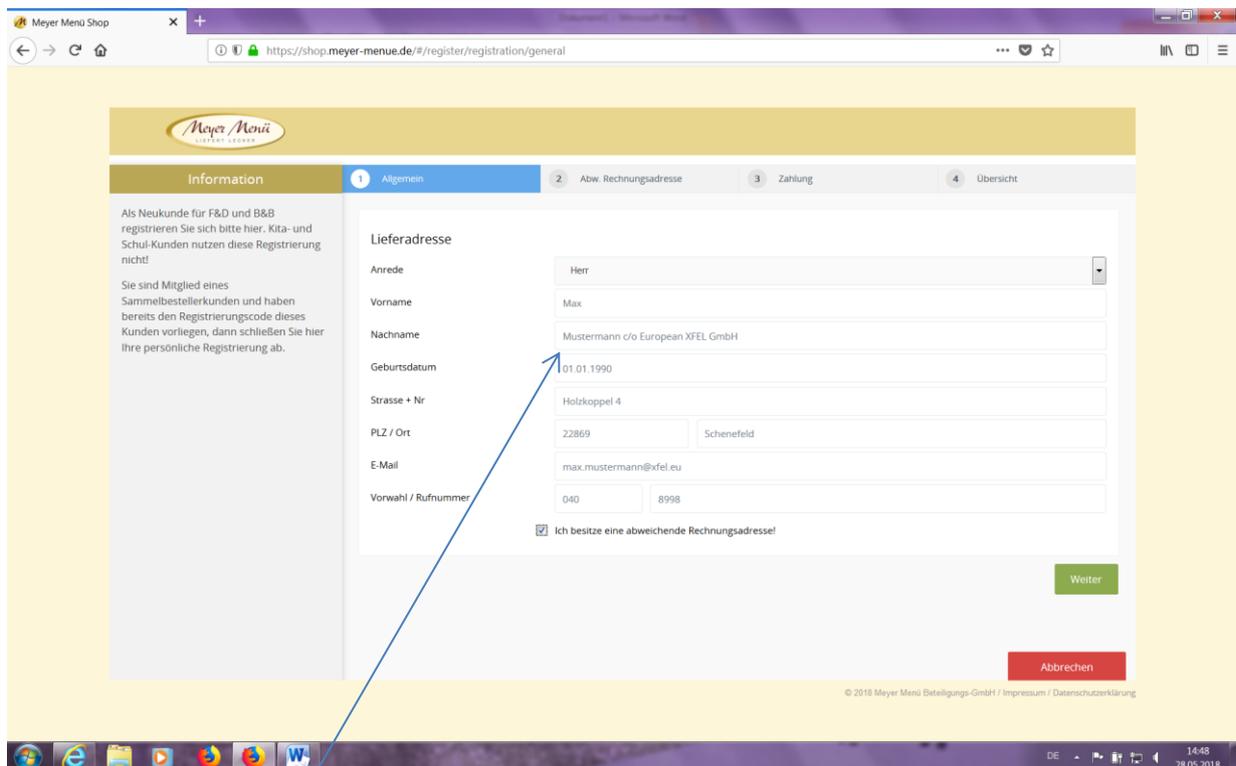
European XFEL does support the meals with the regular €1,-food vouchers. The User Office will do the refund in cash on every first Tuesday in a month from 10:00 a.m. until noon.

How to register for Meyer Menü

1. <https://shop.meyer-menue.de/#/login/> and hit button „Neuer Kunde? Starten Sie hier.“



2. Fill in personal Details of delivery address



and hit „Weiter“ when done

Attention! Your family name should be in the format as stated above ("Family name" c/o European XFEL GmbH)

3. Fill in your private Billing Address

The screenshot shows the 'Abw. Rechnungsadresse' (Billing Address) step of the registration process. The page is titled 'Meyer Menü' and has a navigation bar with four steps: 1. Allgemein, 2. Abw. Rechnungsadresse (selected), 3. Zahlung, and 4. Übersicht. On the left, there is an 'Information' sidebar with text about registration for new customers and members. The main form area is titled 'Abweichende Rechnungsadresse' and contains the following fields:

Anrede	Herr
Vorname	Max
Nachname	Mustermann
Strasse / Nr	Musterstrasse 10
PLZ / Ort	20099 Hamburg

At the bottom right of the form, there are two buttons: 'Zurück' (Back) and 'Weiter' (Next). A red 'Abbrechen' (Cancel) button is located at the bottom right of the page. The footer contains the copyright notice: '© 2018 Meyer Menü Beteiligungs-GmbH / Impressum / Datenschutzerklärung'.

and hit „Weiter“ when done

4. Fill in your bank details if you would like to use the direct debit (Lastschrift) option and fill in details.

The screenshot shows the 'Zahlung' (Payment) step of the registration process. The page is titled 'Meyer Menü' and has a navigation bar with four steps: 1. Allgemein, 2. Abw. Rechnungsadresse, 3. Zahlung (selected), and 4. Übersicht. On the left, there is an 'Information' sidebar with text about registration for new customers and members. The main form area is titled 'Zahlungsmethode' and contains the following sections:

Zahlungsmethode

Wie möchten Sie zahlen?

- Lastschrift
- PrePaid

Bankverbindung

Kontoinhaber	Max Mustermann
IBAN	DE10 2406 0400 1000 0100 40 Ich weiss meine IBAN Nummer nicht
Bankinstitut	Musterbank AG

At the bottom right of the form, there are two buttons: 'Zurück' (Back) and 'Weiter' (Next). A red 'Abbrechen' (Cancel) button is located at the bottom right of the page. The footer contains the copyright notice: '© 2018 Meyer Menü Beteiligungs-GmbH / Impressum / Datenschutzerklärung'.

and hit „Weiter“ when done

Or the prepaid - button if you would like to pay a deposit that gets deducted whenever you order. Any way the bank details are required for possible refunds from Meyer Menü